

Holymoorside & Walton Parish Council

Minutes of the full council meeting held on Tuesday, 4th April 2017 in the committee room of the village hall, Holymoorside, Chesterfield.

Present; *Councillors* Thacker (in the chair), Broderick, Hinchliffe, Maskrey, Swallow, Truscott, Ward & Wragg; *Clerk* K Brailsford and one member of the public

Prior to the start of the meeting Rachel Robson, your Locale representative, updated members on the progression of the Neighbourhood Plan and circulated documents (which had previously been sent out via e-mail) and noted that;

- *Small segments had been amended and updated to reflect the character of the forthcoming NEDDC Local Plan*
- *The local character policy had been updated with more relevant information*
- *The previously accepted minor change to the green-belt area on Loads Road*
- *There was the opportunity to add appendices at a later date in relation to areas identified by Holymoorside History Society as heritage assets*
- *Pending council's approval, the document was ready to be submitted to NEDDC for consultation*

Congratulations were offered to Cllr N Wragg on his 50th year on the parish council. It was acknowledged that he had made a significant contribution to the parish in many ways. Cllr Wragg noted in return his pleasure to have worked with all the councillors over the years.

AGENDA PART 1 - non-confidential information

FL305/16-17 To receive apologies for absence

NOTED; apologies from Cllr Grinbergs and Cllr Walker, both due to a family commitments.

FL306/16-17 Variation of Order of Business

NOTED; no variation in the order of business was required.

FL307/16-17 Public Questions

NOTED; further information from a member of the public in relation to the planting of the pinfold with spring flowering bulbs and his pledge to provide £100 worth of them.

NOTED; no county council or district council member in attendance wished to speak on any matter.

NOTED; no member with a significant other interest in an agenda item wished to speak at this point in the proceedings.

FL308/16-17 Declarations of Interest

NOTED; no member declared the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda.

FL309/16-17 Exclusion of Public

NOTED; no item on the agenda required the exclusion of the public or press.

FL310/16-17 Minutes from the parish council meeting held on the 7th March 2017 (papers previously circulated in the agenda pack)

RESOLVED; minutes of the meeting of the council held on the 7th March 2017 are

confirmed as a true record and signed by the Chairman of the meeting.

FL311/16-17 **Consideration of matter raised in public questions at the March meeting in relation to planting of the pinfold**

NOTED; information from the company who supplied the wild flower seeds stating that bulbs and seeds could be planted together but that this would need careful management to ensure the success of the seeds.

NOTED; Walton, Holymoorside Primary School may get involved with the planting subject to a satisfactory risk assessment.

RESOLVED; the council's acceptance for the resident to supply bulbs and plant in the autumn and for the resident to monitor the site to inform the council of what work is required when.

NOTED; the council would seek to publicise this initiative via the web site and possibly notice-boards or newsletters.

FL312/16-17 **Councillors' actions**

NOTED; councillors' actions on behalf of the council

- Cllrs Hinchliffe, Maskrey, Thacker & Truscott; caretaker interviews 28/2/17; 1¼ hours
- Cllr Maskrey; NEDDC seminar 2/3/17; 2½ hours
- Cllr Grinbergs; curtain work at VH 23/3/17; 2½ hours

FL313/16-17 **Planning matters** (papers previously circulated in the agenda pack)

PLANNING APPLICATIONS RECEIVED FOR;

- 12 Moorlawn Avenue, Holymoorside-1700249/FLH
- Wellspring Grange, Loads Road, Holymoorside-1700246/FL
- The Croft, Bage Hill, Holymoorside-17/00294/LDC
- Barns adjacent the North Side of Wellspring Grange, Loads Road, Holymoorside-17/00305/FL
- Barns adjacent the North Side of Wellspring Grange, Loads Road, Holymoorside-17/00306/FL
- Woodhead Farm, Chander Hill Lane, Chander Hill, Holymoorside-17/00292/AGD

PLANNING APPLICATIONS GRANTED, WITH CONDITIONS AT;

- 15 Riverside Crescent, Holymoorside-16/01025/FL
- Belmont Cottage, Holymoorside-17/00009/TPO
- 2 Pocknedge Lane, Holymoorside-17/00068/FLH

NOTED; no comment in relation to the above planning matters.

FL314/16-17 **To consider the progression of the neighbourhood plan and resolve next steps**

RESOLVED; approval for the submission of the draft neighbourhood plan to go forward to NEDDC for consultation.

NOTED; yourLocale have confirmed that any work/expenditure associated with any necessary and agreed revisions to the NP will be absorbed through a remaining grant.

NOTED; response from NEDDC in regard to the council's previous complaint as to the length of time the process was taking and their assurance that a referendum could be held at the end of summer.

FL315/16-17 **Items to the table**

NOTED; no comment in relation to items to the table.

NOTED; DALC circular 04/2017.

FL316/16-17 **Staffing matters**

RESOLVED; the signature of contracts for both caretakers.

NOTED; the Clerk had carried out full induction meetings for the newly appointed caretaker, uniform had been provided and all paperwork was in place.

NOTED; that both Caretakers and Clerk received in house H&S training.

FL317/16-17 **Administration matters**

NOTED; Annual Meeting of the Parish was scheduled for Tuesday, 16th May 2017 at 7.30 pm.

NOTED; acceptance of the work in progress annual report (papers previously circulated in the agenda pack).

NOTED; volunteers for the provision of refreshments was confirmed.

NOTED; consideration of the provision of a 'how to act in an emergency' event and the Clerk was instructed to obtain further information before an event would be held.

NOTED; consideration of data storage to comply with UK regulations, including quotation of £145.85 for recommended action.

NOTED; ideally, two hard drives would be required instead of the one quoted.

RESOLVED; purchase of two external hard drives, necessary security software and labour costs associated with setting up of £220.

FL318/16-17 **Outside matters**

NOTED; there will be temporary toilets placed by 1st Holymoorside Scouts for their 10k event scheduled in May.

NOTED; a request had been received from Brampton Rovers U15's to use the recreation ground for approximately 1 hour once a week on a Wednesday evening.

RESOLVED; training session for Brampton Rovers U15's to use the recreation ground for approximately 1 hour once a week on a Wednesday evening pending submission of PL insurance and a RA, agreement that the car park should not be used for parking and a fee of £50.

NOTED; a request had been received from Brampton Rovers U7's to use the recreation ground for approximately 1 hour once a week on a Tuesday evening.

RESOLVED; training session for Brampton Rovers U7's to use the recreation ground for approximately 1 hour once a week on a Tuesday evening pending submission of PL insurance and a RA, agreement that the car park should not be used for parking and a fee of £25.

NOTED; Somersall Rangers had requested to play matches on a Friday evening to clear their backlog before the end of the season. They had also requested use of the recreation ground for season beginning in September.

RESOLVED; Somersall Rangers use of the recreation ground from September 17 and use

of the ground on a Friday evening to clear the backlog of fixtures still to be played.

NOTED; request to place a shed 6' x 4' on allotment plot 7B1.

RESOLVED; to grant the request to place a shed on the newly let plot 7b1.

FL319/16-17 **Village hall matters**

NOTED; the six monthly service report from Hydro X found no problems with the water storage and also that the record keeping was very good.

FL320/16-17 **Authorisation of accounts**

RESOLVED; the action of the Clerk in drawing cheques in payment of the under-mentioned accounts be confirmed

7060	A Sabin-Farrell-grit bin work	£25.00
7061	Heathscapes Arborists-tree work	£1680.00
DD	The People's Pension-March payments	£183.22
7062, 63 & 64	Staff salaries March	£2128.97
7065	HM Revenue & customs-¼ contributions	£825.29
7066	E.ON-changing room electric	£32.42
7067	Pointerprint-Neighbourhood Watch newsletter	£51.37
7068	A McLellan-VH maintenance	£371.95
7069	D Trickett-bowling green maintenance	£1350.00
7070	K Brailsford-reimburse disclosure services	£40.50
7071	Streetscape-play area repairs	£450.00
7072	PRS for Music-annual licence fee	£523.96
7073	Mr A Bray-reimburse photo	£15.00
7074	Mr A Bray-reimburse uniform purchase	£166.20
7075	DALC-annual subscription	£514.83
7076	NEDDC-premises licence fee	£70.00
7077	Viking-caution sign	£3.35
7078	Frank Berry Otter-stationery	£50.30
7079	Information Commissioner-annual registration fee	£35.00
7080	Furness Fires & CH-annual boiler check	£105.00
7081	Mrs K Brailsford-reimburse stamp purchase	£56.00
009/NP	yourLocale-consultancy fees	£1260.00

FL321/16-17 **Comments or questions in relation to paid accounts**

NOTED; the council formally recorded thanks to Mr A McLellan for his help at the hall and that a thank you card had been sent to him.

FL322/16-17 **Bank reconciliations and independent checks**

NOTED; Cllr Hinchliffe confirmed that she had checked all the invoices for their accuracy but that no bank statement had been received for verification.

FL323/16-17 **Other financial matters**

RESOLVED; expenditure of £45 for the Clerk to attend DALC's spring seminar.

NOTED; the village hall has again been awarded 100% small business rate relief.

FL324/16-17 **Part 2 - Confidential Business**

NOTED; no business was conducted under part 2 of the agenda.