

**North East Derbyshire District Council  
Community Right to Bid**

**Registration of Assets of Community Value  
Nomination Form**

Please note that all sections of this form must be completed.

If you need assistance completing this form, please refer to the FAQs document.

**SECTION 1: ABOUT YOUR COMMUNITY ORGANISATION**

Name of Community Group:

Name of key contact person:

Address of the key contact:

Telephone Number:

Email address:

Is the Group: (Please mark with ✓ as appropriate)

a) An un-incorporated body	
b) A charity	
c) A company limited by guarantee	
d) An industrial or provident society	
e) A neighbourhood forum	
f) A community interest company	
g) A parish or town council	

If your group is an un-incorporated body please attach a list of the names and addresses of 21 members registered as local electors in North East Derbyshire District or a neighbouring authority.

If not an un-incorporated body please provide written evidence of your status e.g. Group Constitution or charity number.

**SECTION 2: ABOUT YOUR LOCAL CONNECTION**

Please describe the nature of your local connection to the asset you are nominating.

**SECTION 3: ABOUT THE ASSET YOU ARE NOMINATING**

Title of the asset:

Address of the asset:

Name of owner of the asset:

Address of asset owner:

Telephone number of owner:

Email address of owner:

Name of current occupier  
(if different from owner)

Address of occupier:

Telephone number of  
occupier:

E-mail address of occupier:

Please give a description of the nominated asset and its proposed boundaries and attach a copy of a map highlighting the area covered by the asset you are nominating.

## **SECTION 4: REASON FOR NOMINATION**

Please explain why your community group believes that the above named asset is an asset of community value and should be included on the register of assets of community value for North East Derbyshire.

Please Note: Any information entered into this section may be copied and passed onto the owner of the property you are nominating.

In your reply you should address the following questions:

1. Explain how the main use of the asset currently contributes to community value (see FAQs)
2. Has the main use of the asset in the recent past contributed to community value? Please explain how.
3. Explain how this asset could provide a realistic future contribution (in the next five years) to community value?

## SECTION 5: ACCESSIBILITY

Please give details of how many people or what proportion of the community, and which particular sections of the community, currently use the asset for its main use or, if applicable, did so in the past.

If access to the asset is currently restricted in some way e.g. has no disabled access – please provide details.

## SECTION 6: DECLARATION

I can confirm that to the best of my knowledge the information contained in this nomination form is complete and accurate.



All personal information provided to North East Derbyshire District Council will be held and treated in confidence in accordance with the Data Protection Act 1998. It will only be used for the purpose for which it was given.

Name:

Signature:

Date:

Please return your form to: The Governance Manager, North East Derbyshire District Council, District Council Offices, Mill Lane, Wingerworth, Chesterfield, S42 6NG.