

**PET ANIMALS ACT 1951**  
**APPLICATION FOR LICENCE TO KEEP A PET SHOP**

Please complete all Sections 1 – 8 with as much information as possible. Any omissions or errors may delay the processing of your application.

NEW APPLICATION

RENEWAL

**1. DETAILS OF APPLICANT**

Status	[Sole Trader] <input type="checkbox"/>	Partnership <input type="checkbox"/>
	[Limited Company] <input type="checkbox"/>	[Other – state] <input type="checkbox"/>
Name(s)/Company		
Address		
Contact details		

**2. ESTABLISHMENT**

Trading Name		
Address		
Contact details	EMAIL	
	Mobile Phone	
	Work Phone	

### 3. MANAGEMENT ARRANGEMENTS

Name	
Address	
Contact details	

### 4. ACCOMMODATION AND FACILITIES

a) Number and size of rooms at the premises	
b) Heating arrangements	
c) Method of ventilation	
d) Lighting arrangement (both natural and artificial)	
e) Water supply	
f) Facilities for food storage and preparation	
g) Arrangements for disposal of excreta, bedding and other waste material	
h) Isolation facilities for the control of infectious diseases	
i) Fire precautions/equipment and arrangements in the case of fire	
j) Arrangements for keeping a register/record of animals	
k) Normal times of attendance at the premises when they are closed to public	
l) Details of training certificates or other qualification and experience in pet management	

## 5. SCHEDULE OF ANIMALS

Type of animals**	Genus and Species Names	Proposed numbers	Details of accommodation	Minimum age at which to be sold
Eg Rose Ring Parakeet	Psittacula Krameri	4	Cage – 0.675m2	

## 6. DISQUALIFICATIONS AND CONVICTIONS

Has the applicant or any person who will have control or management of the establishment ever been:-

- a) disqualified from keeping a pet shop, dog, animal boarding establishment, riding establishment or custody of any animal? **YES/NO**
- b) convicted of any offence(s) under Animal Welfare or Wildlife Legislation? **YES/NO**
- c) refused a licence or had one revoked or cancelled? **YES/NO**

If YES provide further details

## 7. SUPPORTIVE INFORMATION

Please provide any additional supportive information you feel is relevant to your application:

## 8. DECLARATION

I/we certify that to the best of my/our knowledge and belief, the above particulars are true and apply for a licence to keep a pet shop under Section 1 of the Pet Animals Act 1951 at the premises specified.

I/we enclosed the sum of £                      being the amount of fee payable for the licence.

Signed \_\_\_\_\_

Date

D	D	/	M	M	M	/	2	0		
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Designation

This form should be completed and returned with the fee (cheques to be made payable to NEDDC) Joint Environmental Health Service, Bolsover District Council and North East Derbyshire District Council, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield S42 6NG.

NB. The Council will wish to be satisfied that the requirements are being complied before the licence is issued.

SHOULD THE COUNCIL DEEM IT NECESSARY TO CONSULT A VETERINARY SURGEON THE CHARGES INCURRED WILL BE RECOVERED FROM THE APPLICANT IN ADDITION TO THE LICENCE FEE